User Guide for Bee Book Photo & Profile

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1. Login

Enter the Email Address and Password.

Click Login.

Parent portal URL: [https://northsouth.org/parent/#/login]



2. National Finals Registration

If the child is not registered for national finals, they are not eligible to upload the bee book details.

Before national finals registration, the screen will look like this:

Ĝ	NorthSouth Foundation		
5	Dashboard		Bee Book Profile
2	Regional Contests	•	No Contest Registration was found
2 -	Coaching	•	
*	Learning Journey	•	
Ψ	National Finals	•	
	National Finals Dash	board	
	National Finals Statu Current Year	s - 🗸	
	Bee Book Profile		4
	National Finals Resul	ts	
	Online Workshop	•	
•	Support	•	
	Others		

After successful national finals' registration, parents can upload bee book details.

Ĵ	NorthSouth Foundation		
	Dashboard	Bee Book Profile	Submit
Ż	Regional Contests 🔹 🔻	Child*	
_ _	Coaching -	Select Child 🗸	
*	Learning Journey 🗸 🔻		
Ψ	National Finals		
	National Finals Dashboard		
	National Finals Status - Current Year		
	Bee Book Profile		
	National Finals Results		
	Online Workshop 🔹		
•	Support 🗸		
	Others		

3. Uploading Bee Book Details

Parents should select the child's name in the dropdown to fill in all the required fields.

	NorthSouth Foundation							
55	Dashboard		Bee Book Profile	•				Submit
2	Regional Contests	•	Child*	/				
_	Coaching	•	Test Senior	~				
*	Learning Journey	•	Contestant Profil	e			Favorite Topics and Social Media Line	ks
Ψ	National Finals		Upload Your Photo 🚯				Favorite Subject	Favorite Book
	National Finals Dashbor National Finals Status -		rd Or Take Picture				Facebook	Instagram
	Bee Book Profile		T-Shirt Size *				LinkedIn	Twitter
	National Finals Results		Hometown in US (City, State)			Photo not uploaded yet		
	Online Workshop	•						
•	Support	•	Additional Interes	sts and Information				
6	Others		What other languages o	do you speak besides English?				

4. Uploading Child's Photo

Upload file option: Allows parents to upload the photo from their local device.

Ĵ	NorthSouth Foundation					•
	Dashboard		Bee Book Profile			Submit
2	Regional Contests	•	Child*			
1	Coaching	•	Test Senior V			
*	Learning Journey	•	Contestant Profile		Favorite Topics and Social Media Lin	ks
$\mathbf{\Psi}$	National Finals	•	Upload Your Photo		Favorite Subject	Favorite Book
	National Finals Dashboard National Finals Status - Current Year		Cr Take Picture		Facebook Linkedin	Instagram
	National Finals Result	s	✓ Hometown in US (City, State)	Photo not uploaded yet		
۵	Online Workshop	•				
•	Support	•	Additional Interests and Information			
	Others		What other languages do you speak besides English?			

'Take picture' button: Allows users to take a picture using the camera on a PC or mobile device and upload it.

Ĵ	NorthSouth Foundation					A 🚺
55	Dashboard		Bee Book Profile			Submit
2	Regional Contests	•	Child*			
2 -	Coaching	•	Test Senior 🗸			
*	Learning Journey	•	Contestant Profile		Favorite Topics and Social Media Lin	iks
$\mathbf{\Psi}$	National Finals		Upload Your Photo 🚯		Favorite Subject	Favorite Book
	National Finals Dashbo National Finals Status Current Year Bee Book Profile National Finals Results	oard - <	Cr Cr Tshirt Size*	Photo not uploaded yet	Facebook Linkedin	Instagram Twitter
١	Online Workshop	•				
• <u>•</u>	Support Others	•	Additional Interests and Information What other languages do you speak besides English?			
			Hobbies			

Click the Info icon for instructions.

NorthSouth Foundation				
Dashboard	Bee Book Profile			Submit
🛃 Regional Contests 🛛 🔻	Child*			
📮 Coaching 🗾 🔻	Test Senior V			
🞽 Learning Journey 🔻 🔻	Contestant Profile		Favorite Topics and Social Media Lin	ks
🖤 National Finals 🔺	Upload Your Photo		Favorite Subject	Favorite Book
National Finals Dashboard National Finals Status - Current Year	Or Take Picture		Facebook	Instagram
Bee Book Profile	I-Shirt Size *		LinkedIn	Twitter
National Finals Results	Hometown in US (City, State)	Photo not uploaded yet		
📄 Online Workshop 🔻				
Support	Additional Interests and Information			
(E) Others	What other languages do you speak besides English?			
	Hobbies			

5. Photo Upload Instructions

File Format: Only accepts '.jpg' format.

File Size: Maximum of 2MB.

Upload Process:

- Once the file is uploaded and displayed in the UI for preview, the user can review it before clicking the "Submit" button.
- The "Take Picture" button opens the camera in a popup to capture and upload the picture.
- The camera will turn on the left side. Click the "Capture Image" button to capture the photo.
- The captured image will be displayed on the right side.
- Click "Submit" to see the captured image in the Bee Book UI.
- The submitted picture will be displayed in the UI.

NorthSouth Foundation	Vinoji S A
Cepture Image Flip Camera	
Additional Interests and Information	Submic Close
What other languages do you speak besides English?	

6. T-shirt Size Instructions

Click the Info icon for t-shirt instructions.

Fill in all required fields.

	NorthSouth Foundation				
	Dashboard	Bee Book Profile			Submit
2	Regional Contests	child *			
1	Coaching -	Test Senior V			
*	Learning Journey 🗾 🔻	Contestant Profile		Favorite Topics and Social M	edia Links
Ψ	National Finals	Upload Your Photo * ()		Favorite Subject	Favorite Book
	National Finals Dashboard	1 Upload File Coaching updated.pptx			
	National Finals Status - Current Year	Or Take Picture		Facebook	Instagram
	Bee Book Profile	File size has exceeded its maximum limit of		LinkedIn	Twitter
	National Finals Results	T-Shirt Size * ()	2024_Test	т	
	Online Workshop 🔻	✓ Hometown in US (City, State)	Senior_88701.jpg	*	
••	Support 🔻				
	Others	Additional Interests and Information What other languages do you speak besides English?			

7. Submission and Deadline

Click submit to save all provided data.

After successful submission, a success message will display in the UI.

Post Deadline:

- After the deadline, the UI will display a disabled status with the 'Bee book deadline crossed' validation message.

- For those who already submitted their details before the deadline, we display their filled data in the UI and not allow the user to modify the data

Û	NorthSouth Foundation			1	A 🚺
8	Dashboard	Bee Book Profile			Submit
20	Regional Contests 🛛 🔻	Child*			
2 -	Coaching -	Test Senior 🗸			
*	Learning Journey 🗾 🔻	The Bee Book Profile Update Deadline has	passed.		
Ψ	National Finals	Contestant Profile Upload Your Photo * (1)		Favorite Topics and Soc	ial Media Links
	National Finals Dashboard			Favorite Subject	Favorite Book
	National Finals Status - Current Year	Or Take Picture	e	Facebook	Instagram
	Bee Book Profile	T-Shirt Size * 🚯	Test_Senior_887	Facebook	Instagram
	National Finals Results	AM - Adult Med 🗸 🗸	01_119192_Bost on_MA_EW3_SB	LinkedIn	Twitter
	Online Workshop 🗧	Hometown in US (City, State)	B_EW3.jpg		
•	Support 🗸				
	Others	Additional Interests and Informati What other languages do you speak besides E What other languages do you speak besides	ON English? English?		

- For those who did not submit their details before the deadline, we will display the fields as blank and not allow them to enter any data.

Ĵ	NorthSouth Foundation				
-	Dashboard	Bee Book Profile			Submit
Ż	Regional Contests 🛛 🔻	Child*			
1	Coaching -	Testing College 🗸 🗸			
*	Learning Journey 🗧	The Bee Book Profile Update Deadline has passe	d.	13	
$\mathbf{\Psi}$	National Finals	Contestant Profile		Favorite Topics and Soci	al Media Links
	National Finals Dashboard National Finals Status - Current Year Bee Book Profile National Finals Results Online Workshop Support	Upload File No file chosen Or Take Picture T-Shirt Size * • Hometown in US (City, State)	Photo not ploaded yet	Favorite Subject Facebook Linkedin	Favorite Book
	Others	Additional Interests and Information What other languages do you speak besides English	?		